

OFFICE OF THE SUPERINTENDENT

Millburn Public Schools

INFORMATION ITEM

May 17, 2010

To: Board of Education Members

From: Ellen E. Mauer, PhD

Subject: Building Rental Fees

Our current building rental fees are attached as they were amended back in the winter. I have asked Jason and Jake to report on how this went all year in place of their report at the end of the meeting. They will be giving the data and will be making recommendations for the BOE to consider.

INFORMATIONAL ITEM

MAY 17, 2010

To: Board of Education Members
From: Jason Lind and Jake Jorgenson
Subject: Principals' Report

The Board of Education has asked the principals to do a general comparison of building use from the previous school year to the current school year. The purpose of the comparison is to determine the impact of the new building usage fees on those organizations that use our buildings.

We have found that the building usage increased during the school week and decreased somewhat on the weekends. The fee structure for weekend use seemed to curtail several groups from using the building on Saturday and Sunday, but it did not seem to curtail use during the week. There were a couple of groups that found the cost to be insurmountable during the week, but we also picked up different groups that took their place. For example, the Northern Illinois Boy Scout Council used our building for their monthly meetings in the past. However, they found that the fee structure was cost prohibitive because they used such a large number of classrooms.

The spreadsheets attached to this document show that the overall use increased during the week at Central, but decreased somewhat during the weekend. The overall building use at West seemed to decrease slightly for both weekends and weekdays. We would also like to point out that some groups reserved the gyms for many dates, but actually seldom used the Central location. This would have inflated the weekday and weekend numbers from the previous year. The new fee structure forced groups to be more specific on their dates since they needed to pay up front to reserve the space.

Our recommendation would be to keep the fee structure as it stands with one exception. We would have a minimum dollar amount to use the gyms during the week of \$25 for all groups. One "for profit" organization was charged less than our "non-profit" groups for using the gym.

We would also suggest a small fee for using the outdoor fields. We would like to start with a \$10 per date charge. This would help offset the administrative costs, and a small portion of the maintenance.

Millburn Central Building Use
2009-2010

Organization	Contact	Day of Week	Dates	# of Days	Time	Hours	Total Hours	Location	Grand Total
Lakes Jr Eagles Boys B'ball	Vincent Edwards	Fri	1/22	1	5pm - 10pm	5	5	gym	5
Wadsworth Pageant	Angelique Guthrie	Fri	10/2	1	4pm - 9pm	4	4	cafeteria	4
	Ann Souza	Fri	5/21	1	3:30 - 11:00	7.5	7.5		7.5
Boy Scouts Pack 1950	Chrysti Becker	Mon	3/1	1	6pm - 8pm	4	4	classroom	4
Boy Scouts Pack 87	Geri Spriegel	Mon	9/21	1	6pm - 8pm	4	4	cafeteria	4
	Angie Demo	Mon	10/19 - 11/23	6	5:30 - 6:45	1.25	7.5	LRC	7.5
Boy Scouts Pack 1950	Chrysti Becker	Mon	10/5 - 2/1	5	6pm - 8pm	2	10	classroom	10
Afterschool Club	Lisa Hansen	Mon-Fri	6/10 - 8/10	51	6am - 6pm	12	612		612
	Dan Jazo	Mon-Fri	6/7 - 6/11	5	1:45 - 3:45	2	10	Gyms/Café	10
Lindenhurst Park District	Cindy Spagler	Thur	4/22	1	9am - 1pm	4	4		4
Boy Scouts	Chrysti Becker	Tues	4/27	1	6pm - 8pm	2	2	cafeteria	2
Girl Scouts Troop 270	Sherry McKeever	Tues	9/15 - 4/6	12	3pm - 4:30pm	1.5	18	classroom	18
Warren United Soccer Club	Jamie Martin	Tues/Wed	1/4 - 4/5	19	6pm - 9pm	3	57	gym	57
Strength Athletics	Rolly Keenan	Tues/Wed	12/09 - 5/15	36	6pm - 10pm	4	144	gym	144
Boy Scouts Pack 1950	Chrysti Becker	Wed	11/16	1	6:30 - 8:30	2	2	cafeteria	2
Boy Scouts Pack 1950	Chrysti Becker	Wed	11/18 - 4/21	5	6:30 - 8:30	2	10	cafeteria	10
St. Raphael Church	Dave Retseck	Wed	9/2 - 4/28	35	6:45 - 7:45	1	35	café/classroom	35
Girl Scouts Troop 591	Kristen Johnson	Wed	9/9 - 5/12	8	2:40 - 4:30	1.75	14	classroom	14
Lakes Jr Eagles Girls B'ball	Lisa Wayne	Mon/Thur	11/12 - 3/11	27	6pm - 9pm	3	81	gyms	81
									1031
	Ann Souza	Sat	5/22	1	7am - 3pm	8	8		8
Gurnee Gorillas	Raj Rajendran	Sat/Sun	4/1 - 9/1	42	8am - 12pm	4	168	soccer field	168
LASC	Mark Thomas	Sat	4/10	1	8am - 10am	2	2	cafeteria	2
Troop 87	Sonia Latza	Sat	5/29	1	1pm - 5pm	4	4	cafeteria	4
Girl Scouts Troop 270	Sherry McKeever	Sat	10/24	1	6pm - 8pm	2	2	cafeteria	2
Strength Athletics	Rolly Keenan	Sat	11/7	1	8am - 6pm	10	10	gym	10
Kids Hope United	Scott Moeller	Sat	12/5	1	10am - 1pm	3	3	cafeteria	3
LASC	Mark Thomas	Sat	1/9 - 3/27	12	12:30 - 4:30	4	48	gym	48
Strength Athletics	Rolly Keenan	Sat	9/12, 9/19	2	8am - 12pm	4	8	gym	8
LASC	Mark Thomas	Sun	1/10 - 3/14	10	3pm - 4pm	1	10	gym	10
LASC	Mark Thomas	Sun	1/10 - 3/14	10	1pm - 3pm	2	20	gym	20
Boy Scouts Pack 1950	Chrysti Becker	Sun	1/31 - 2/21	2	12pm - 4pm	4	8	cafeteria	8
Lakes Jr Eagles Girls B'ball	Lisa Wayne	Sat/Sun	12/5 - 3/6	10	6pm - 9pm	3	30	gyms	30
									321

Millburn Central Building Use
2008 - 2009

Organization	Contact	Day of Week	Dates	# of Days	Time	Hours	Total Hours	Location	Grand Total	Fee
Boy Scouts	Kim Weidner	Mon	8/18 - 6/8	11	6pm - 9pm	3	33	all over	33	
Boy Scouts Pack 1950	Moya Peterson	Wed	1/21 - 4/22	4	6pm - 8pm	2	8	cafeteria	8	
Boy Scouts Pack 1950	Dan Walowski	Mon	4/6, 4/20	2	7pm - 8pm	1	2		2	
Boy Scouts Pack 1950	Dan Walowski	Mon	2/2, 3/16	2	7pm - 8pm	2	4	cafeteria	4	\$150
Boy Scouts Pack 1950	Moya Peterson	Sun	2/22	1	12pm - 6pm	6	6	cafeteria	6	
Boy Scouts Pack 1950	Dara Kelley	Mon	9/15 - 5/11	17	3pm - 4:30	1.5	25.5	classroom	25.5	
Boy Scouts Pack 1950	Ralph Bachinger	Mon	9/15 - 5/11	17	3pm - 4:30	1.5	25.5	classroom	25.5	
Brownie Troop 270	Sherry McKeever	Tues	9/9 - 5/19	18	3pm - 4:30	1.5	27		27	
Brownie Troop 542	Dawn Bombicino	Tues	9/2 - 6/10	18	2:45 - 4:15	1.5	27	classroom	27	
Community Soccer	Richard Chomko	Mon, Wed	11/3 - 1/5	7	6pm - 8pm	2	14	gym	14	
Cub Scout Pack 187	Laura Brown	Tues	11/18	1	3pm - 5:30	2.5	2.5	classroom	2.5	
Girls Iceless Hockey	George Broniec	Fri	9/5 - 12/12	14	6pm - 9pm	3	42	gym	42	
Girls Scout Troop 266	Julie Hayes	Wed	9/3 - 5/27	18	2:45 - 4pm	1.75	31.5	classroom	31.5	
Girls Scout Troop 591	Kristen Johnson	Wed	9/24 - 6/10	18	2:45 - 4:30	1.75	31.5	classroom	31.5	
Heritage Trails Homeowners	Craig Richardson	Thur	11/20	1	7pm - 9pm	2	2	cafeteria	2	
Lake Villa Township Baseball	Kevin Penn	Fri	4/10, 4/17	2	5pm - 6pm	1	2	gyms	2	
Lakes Jr Eagles Girls B'ball	Steve Trkla	Tue/Thur	11/4 - 3/26	38	6pm - 10pm	4	152	gyms	152	
LASC	Paul McMahon	Mon	1/26 - 3/25	6	7pm - 9pm	2	12		12	
Lindenhurst Park District	Cindy Spagler	Thur	4/21	1				chairs		
Pack 87	Nathalie Halberg	Mon	9/15	1	6pm - 9pm	3	3	cafeteria	3	
Pack 87	Shannon King	Mon	9/8 - 5/18	18	5:30 - 7pm	1.5	27	classroom	27	
St. Xavier Univ	Terryl Rajcevich	Wed	12/3	1	3:30 - 8:30	5	5	cafeteria	5	
Strength Volleyball Club	Rolly Keenan	M, W, F	11/7 - 6/12	70	7pm - 10pm	3	210	gyms	210	
Wadsworth Pageant	Angeliqe Guthrie	Tue/Thur	6/9, 6/11	2	6pm - 9pm	3	6	cafeteria	6	
Wadsworth Pageant	Kelly Vanko	Fri	10/3	1	3:30 - 9:30	6	6	cafeteria	6	
WUBSC	Debbie Trout	Mon	1/7 - 4/8	13	6pm - 8:30	2.5	32.5	gym	32.5	
	Jim Menzer	Tues	9/16	1				tables		
	Jim Menzer	Wed - Fri	8/6 - 8/11	6				tables		
	Ann Souza	Fri	5/22	1	4pm - 6pm	2	2	all	2	
									739	

St. Xavier Univ	Jackie Panko				4:30 - 8:45			workroom		
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Cub Scout Pack 187	Kim Dodd	Sat	2/8	1	8am - 4:30	8.5	8.5	cafeteria	8.5	
Girls Iceless Hockey	George Broniec	Sat	9/6 - 2/13	14	9am - 6pm	9	126	gym	126	
L. V. Baseball Team	Tricia Wilhelm	Sat/Sun	4/11 - 4/25	4	9am - 11am	2	8	gym	8	
Lake Villa Township Baseball	Kevin Penn	Sat	4/11, 4/18	2	5pm - 6:30pm	1.5	3	gyms	3	

Millburn Central Building Use
2008 - 2009

Lakes Jr Eagles Girls B'ball	Steve Trkla	Sat/Sun	11/8 - 3/15	36	10:30 - 6pm	7.5	270	gyms	270
Strength Thru Karate Club	David Boehm	Sat	8/25 - 6/10	45	9am - 10:30	1.5	67.5	cafeteria	67.5
Wadsworth Pageant	Angeliqe Guthrie	Sat	6/13	1	10am - 6pm	8	8	cafeteria	8
	Jimichael Slaby	Sat	12/6 - 3/28	14	9am - 10:30	1.5	21	gym	21
	Ann Souza	Sat	5/23	1	7am - 3pm	8	8	all	8
									520

Millburn West Building Use
2009-2010

Organization	Contact	Day of Week	Dates	# of Days	Time	Hours	Total Hours	Location	Grand Total
Troop 1987	Bob Reding	Tuesday	9/09-6/10	30	6:30 - 8:30	2	60	cafeteria	60
Brownie/GS Troop 1126	Beth Rausch	Friday	9/10,10/2,11/13,12/4	4	3:00-5:00	2	8	1114	8
St. Raphael the Archangel	David	Wednesday	9/2/09 - 4/28/10	35	6:30-7:30	1	35	classroom	35
Brownie Troop 590	Jen Moran	Wednesday	10/14-12/9	4	3:00-4:15	1.25	5	1114	5
Lakes Basketball Feeder	Vincent Edwards	Tues/Thur	11/5/09-3/11/10	20	6:00-10:00	4	80	Both Gyms	80
Gurnee Judo Club	Anne Schulthers	Fri	11/6/09	1	6-8:00pm	2	2	Café	2
Providence Woods Homeown	Lise Muller	Tues	11/17/09	1	7:00-8:45	1.75	1.75	1114	1.75
Club W Volleyball	Wayne Schultz	Mon or Fri	11/30-3/1/10	20	7:00-9:30	2.5	50	East/West	50
Lindenhurst Park Dist	Tom Lippert	Tues	9/22/09	1	5:00-7:00	2	2	cafeteria	2
Heritage Trail Homeowners	Linda Kublank	Tues	12/15/09	1	6:45-9:30	2.75	2.75	1114	2.75
Boys Iceless Hockey	Dick Kessler	Fri	1/8/10-3/21/10	10	6:00-9	3	30	East Gym	30
Heritage Trail Homeowners	Linda Kublank	Tues	1/12/10	1	6:30-9:30	3	3	1114	3
Brownie Troop 590	Susan Stone	Wed	1/13-4/14	4	3:00-4:15	1.25	5	1114	5
Lake Villa Twnshp Softball	Roger Rotunno	Tues/Fri	2/5-3/23/10	8	7:00-8:30	1.5	12	East Gym	12
Lave Villa Twnshp Baseball	Roger Rotunno	Tues/Fri	2/5-3/23/11	8	7:00-8:30	1.5	12	East Gym	12
Antioch Youth Little League	Larry Vacala	Mon & Thur	3/1/10	6	7:00-8:30	1.5	9	East Gym	9
Brownie Troop 1126	Beth Rausch	Fri	2/5-3/5/10	5	3:00-5:00	2	10	1114	10
Brownie Troop 1126	Beth Rausch	Fri	3/12,4/9,5/7	3	3:00-5:00	2	6	1114	6
Afterschool Club	Tammy	Mon-Fri	All Year	176		5	880	1115	880
Lakes Jr Girls BB?	Lisa Wayne	Fri	4/23/10	1	6:00-8:00	2	2	café	2
Heritage Trail Homeowners	Linda Kublank	Tues	5/11/10	1	6:30-9:30	3	3	1114	3
							0		
							0		
							0		
									1218.5

Millburn West Building Use
2009-2010

Organization	Contact	Day of Week	Dates	# of Days	Time	Hours	Total Hours	Location	Grand Total
Gurnee Judo Club	Anne Schulthers	Sat	11/7/09	1	8:00 - 3:00	7	7	West Gym	7
K9 for Kate	Ann Slobodian	Sat	Nov 09?	1	8:00-5:00	9	9	West Gym	9
Girls Iceless Hockey	George Browiec	Sat	1/30/10	1	7:00-9:00	2	2	West Gym	2
Girls Iceless Hockey	George Browiec	Sun	1/31/10	1	8-2:30	6.5	6.5	West Gym	6.5
Hope Community Church	Wayne Okamoto	Sun	12/6/09	1	7:30-12:30	5	5	café/1114	5
Boys Iceless Hockey	Dick Kessler	Sat	1/8/10-3/21/10	10	9:00-6:00	9	90	East Gym	90
Boys Iceless Hockey	Dick Kessler	Sun	1/8/10-3/21/10	11	12:00-6	6	66	East Gym	66
Lakes Jr Eagles Basketball	Vincent Edwards	Sun	3/14/10	1	5:30-8:00	2.5	2.5	East & West	2.5
Hope Community Church	Wayne Okamoto	Sun	3/28/10	1	7:30-12:30	5	5	café/west/1114	5
							0		
							0		193

Millburn West Building Use
2008-2009

Organization	Contact	Day of Week	Dates	# of Days	Time	Hours	Total Hours	Location	Grand Total
Lakes Jr. Eagles	Vincent Edwards	Tue/Thu	11/19/08 - 1/29/09	9	6:00-10:00	4	36	East/ West	36
Heritage Trails Homeowners	Linda Kublank	Tuesday	5/12/09	1	7:00-9:30	2.5	2.5	LRC	2.5
Village Hall Earth/Arbor Day	Cindy Spanlger	Thursday	4/18/09	1	9:00-1:00	4	4	Cafeteria	4
Lake County DOT	Ryan Westrom	Tuesday	3/3/09	1	4:00-8:00	4	4	Cafeteria	4
Echo Day Camp	Adam Lyndon	Thursday	2/26/09	1	6:30-8:30	2	2	LRC	2
Boys Iceless Hockey	Dick Kessler	Friday	1/9/09 - 3/21/09	8	6:00-9:00	3	24	East gym	24
Cub Scout Pack 1950	Dan Walowski	Monday	12/1/08	1	6:30-8:00	1.5	1.5	Cafeteria	1.5
Providence Homeowners	Lise Muller	Tuesday	11/18/08	1	7:00-8:00	1	1	LRC	1
Antioch Youth Little League	Dan Zogran	Tuesday	1/19/08-4/27/08	15	6:00-9:00	3	45	East Gym	45
Gurnee Judo Club	Anne Schulthies	Friday	11/7/08	1	6:00-8:00	2	2	Gyms,Café	2
Cub Scout Pack 1950	Dan Walowski	Monday	9/15/08 -11/17/08	5	7:00-8:00	1	5	Cafeteria	5
Girls Scout Troop 4872	Donna Murray	Monday	9/01/08 - 5/30/09	15	3:00-5:00	2	30	1114	30
Brownie Troop 590	Sue Stone	Wednesday	9/01/08 - 5/30/09	15	3:00-4:30	1.5	22.5	1115	22.5
Pack 1950	Dan Walowski	Monday	9/8/08	1	7:00-8:00	1	1	Cafeteria	1
Girls Iceless Hockey	George Broniec	Friday	9/05/08 - 12/12/08	9	6:00-9:00	3	27	East gym	27
Pack 1950	Moya Peterson	Wed	9/17/08 - 12/10/08	4	6:30-8:30	2	8	Cafeteria	8
Afterschool Club	Lisa Hansen	Mon-Fri	All Year	176		5	880	1115	880
Troop 1126	Kristi Metzger	Wednesday	9/01/08 - 5/30/09	17	3:00-4:30	1.5	25.5	1114	25.5
Lindenhurst Park District	Dave Mohr	Thursday	9/04/08 - 6/04/09	36	6:00-9:00	3	108	Cafeteria	108
Lindenhurst Park District	Dave Mohr	Mon/Wed	10/13/08 - 3/18/09	20	6:00-9:00	3	60	East / West	60
Lindenhurst Park District	Dave Mohr	Tuesday	9/9/08 - 10/21/08	6	7:00 - 8:30	1.5	9	East Gym	9
St. Raphael Church	Dave Retseck	Wednesday	09/03/08 - 05/06/08	34	6:00-8:00	2	68	LRC,1114, 1115	68
							0		
							0		1366

Millburn West Building Use
2008-2009

Organization	Contact	Day of Week	Dates	# of Days	Time	Hours	Total Hours	Location	Grand Total
Lakes Jr. Eagles	Vincent Edwards	Sat	11/19/08-1/29/09	5	9:00-3:00	6	30	East/West	30
Lindenhurst Area Soccer	Sharon Green	Sat/ Sun	2/08/09 - 3/22/09	12	2:00-3:30	1.5	18	East Gym	18
Troop 1987	Bob Reding	Sat	5/26/09	1	6:30-9:30	3	3	Cafeteria	3
Boys Iceless Hockey	Dick Kessler	Sat	1/09/09 - 3/21/09	10	8:00-6:00	10	100	East Gym	100
Referee Clinic	Ken Dewitt	Sat	1/17/09	1	8:30-11:30	3	3	Cafeteria	3
Hope Community Church	Wayne Okamoto	Sunday	12/14/08	1	7:00-12:00	5	5	Café,stage,1114	5
Gurnee Judo Club	Anne Schulties	Sat	11/8/08	1	8:00-5:00	9	9	Café, gyms	9
USSF Soccer Clinic	Ken Dewitt	Sat/ Sun	1/24/09 - 1/25/09	2	8:00-5:00	9	18	Café, East Gym	18
Girls Iceless Hockey	Mark Andrews	Sat / Sun	1/17/09 - 1/18/09	2	9:30-4:00	7.5	15	West Gym	15
Girls Iceless Hockey	George Broniec	Saturday	9/06/08 - 12/13/08	14	9:00-6:00	6	84	East Gym	84
Lindenhurst Area Soccer	Mark Thomas	Saturday	9/20/08	1	7:30-9:30	2	2	Cafeteria	2
Lindenhurst Park District	Dave Mohr	Saturday	10/11/08 & 1/10/09	2	7:00-2:00	6	12	West Gym	12
							0		299

DATE 5/14/2010 SCHOOL DISTRICT 24 YTD REALIZED: 30,294.64
 20 1910 FACILITIES USE 0

TRAN DATE	TYPE	CHECK #	VEND #	INV. DATE	INVOICE #	P.O. #	AMOUNT
8/31/2008	M						1,120.00
	FACILITIES RENTAL						
9/30/2008	M						1,120.00
	FACILITIES RENTAL						
1/30/2009	M						3,440.00
	FACILITIES RENTAL						
2/28/2009	M						400.00
	FACILITIES RENTAL						
3/31/2009	M						1,120.00
	BUILDING RENTAL						
4/30/2009	M						50.00
	FACILITIES RENTAL						
6/30/2009	M						910.00
	FACILITIES RENTAL						
TOTAL TRANSACTIONS							8,160.00

UNREALIZED AMOUNT 19,094.64
 PERCENT REALIZED 270.4870

2008-09

DATE 5/14/2010 SCHOOL DISTRICT 24 YTD REALIZED: 30,294.64
 20 1910 FACILITIES USE 0

TRAN DATE	TYPE CHECK #	VEND #	INV. DATE	INVOICE #	P.O. #	AMOUNT
8/31/2009	M					3,010.00
						FACILITIES RENTAL
9/30/2009	M					3,560.00
						FACILITIES RENTAL
10/31/2009	M					2,240.00
						FAC. RENTAL AFTERSCHOOL CLUB
10/31/2009	M					1,000.00
						FAC. RENTAL ST. RAPHAEL
10/31/2009	M					886.00
						FAC. RENTAL STRENGTH ATHLETICS
10/31/2009	M					55.00
						FACILITY RENTAL
11/30/2009	M					3,870.00
						RENTAL
12/31/2009	M					4,589.27
						FACILITY RENTAL
1/31/2010	M					5,936.82
						FACILITY RENTAL
2/28/2010	M					1,050.00
						FAC RENTAL FROM NOV.
2/28/2010	M					986.25
						FACILITY RENTAL
3/31/2010	M					2,731.30
						FACILITY RENTAL
4/30/2010	M					380.00
						FACILITIES RENTAL

TOTAL TRANSACTIONS 30,294.64

UNREALIZED AMOUNT
 19,094.64

PERCENT REALIZED
 270.4870

2009-10